

MEMORANDUM

September 29, 2008

TO: Parker Hamilton, Director, Montgomery County Public Libraries

FROM: Chris Cihlar, CountyStat Manager

SUBJECT: Montgomery County Public Libraries Performance Plan

The following items were identified for follow-up during the September 26, 2008 meeting for the Montgomery County Public Libraries Performance Plan:

1. Develop efficiency measures that track the cost per material/visit/internet usage etc. to determine how effectively MCPL utilizes its resources.
Responsible parties: Montgomery County Public Libraries (MCPL)
Other parties involved: CountyStat
Deadline: November 28th, 2008
 2. Examine the methodology used to purchase materials in order to maximize the ratio of circulation per dollar spent.
Responsible parties: MCPL
Other parties involved: CountyStat
Deadline: November 28th, 2008
 3. Determine if Hennen's American Public Library Ratings and their fifteen criteria serve as a viable headline measure for MCPL.
Responsible parties: MCPL
Other parties involved: CountyStat
Deadline: November 28th, 2008
 4. Finalize performance plan for posting on CountyStat website.
Responsible parties: MCPL
Other parties involved: CountyStat
Deadline: November 28th, 2008
- cc: Timothy Firestine, Chief Administrative Officer
Fariba Kassiri, Assistant Chief Administrative Officer